

**MINUTES OF THE PROPERTY MAINTENANCE APPEAL BOARD OF THE CITY OF CUDAHY, WI
HELD AT THE MUNICIPAL BUILDING ON
August 27th, 2012**

CALL TO ORDER

Meeting was called to order at 5:30PM by Mayor Day.

OPENING STATEMENT

Prior to the meeting, notice was given to the community and posted in the appropriate places. Notice was also given to the news media that requested it, namely the Milwaukee Journal-Sentinel and MyCommunityNow.com.

ROLL CALL

The following members of the Property Maintenance Appeals Board were present for roll call: Ronald Applebee, Bruce Maresh, Tony Paladino, Peter Dombrowski, and Jerry Lambert.

NEW BUSINESS

The group reviewed the responsibilities of the committee. Inspector Hendrix explained how they would receive an appeal for a violation and how the complainant would file for a review by the appeals board. He also explained that there would be ample information available to the committee in regards to the violation, including pictures, discussions with the complainant, and description of the violation. The committee members had questioned how they would be notified of a meeting and receive their information. Inspector Zsebe explained that the filing process would have a deadline and it would be 10 days before the appeal would be heard by the committee. If the appeal was received after the deadline it would be moved to the next month's agenda. If there were no appeals there would be no need to call a meeting. The information was accepted by the committee and they agreed that they should meet approximately at least once every 6 months if there are no appeals filed.

Election of Officers

The following people were elected to the positions of Chairman, Vice Chairman, and Secretary.

Jerry Lambert – Chairman
Peter Dombrowski – Vice Chairman
Ronald Applebee – Secretary

Meeting Dates

The group agreed that the meetings would be the call of the chair when there was business to deliberate.

The regular meetings will be on the fourth Monday of the month at the call of the chair.

ADJOURN MEETING

Motion to adjourn by Chairman Lambert and seconded by committee member Maresh. Motion to adjourn was unanimous.